

How to change your password

1. Go to <https://azuregateway.prato.be/RDWeb/>
2. Click on "Click here to change your password"

Domain\user name:

Password:

[Click here to change your password.](#)

3. Fill in your current credentials and chose a new password and click on "Submit"

Domain\user name:

Current password:

New password:

Confirm new password:

4. If successfully changed following screen will appear:

Domain\user name:

Current password:

New password:

Confirm new password:

Your password has been successfully changed.

Note:

The passwords must meet the following requirements:

1. Minimum password length: 8
2. Numbers of passwords remembered: 12
3. Password must meet complexity
 - a. Not contain the user's account name or parts of the user's full name that exceed two consecutive characters
 - b. Contain characters from three of the following four categories:
 - i. English uppercase characters (A through Z)
 - ii. English lowercase characters (a through z)
 - iii. Base 10 digits (0 through 9)
 - iv. Non—alphabetic characters (for example, !, \$, #, %)